



LEGISLATIVE DIRECTOR
BOSTON, MASSACHUSETTS

The Massachusetts Organization of State Engineers and Scientists, MOSES, is seeking a candidate for the position of **Legislative Director**. This position will be based in Boston, Massachusetts. The Legislative Director will work with the organization's president, legal staff and legislative committee to support MOSES political and legislative programs.

MOSES represents 3,300 engineers and scientists (as well as member retirees) working in state government in areas including but not limited to transportation, environmental protection, public health, occupational health and safety, forensic science and state asset management.

DUTIES & RESPONSIBILITIES:

- Research, prepare and advocate for MOSES proposed and supported legislation; secure legislators to sponsor said legislation, and track and support these bills throughout the legislative process.
- Monitor and track all filed bills with a potential impact on MOSES members and member agencies, with a particular focus on public employee benefits (healthcare and pensions) and bills pertaining to the environment, public safety, public health and transportation, and any other bills that might directly or indirectly impact MOSES members.
- Design and implement strategic budget campaigns to support MOSES members and agencies during the annual state budget process.
- Update and engage the MOSES membership on advocacy actions they can take to advance MOSES' legislative agenda using personal time.
- Regularly engage the Massachusetts federal delegation and work with national partners to influence federal legislation relating to transportation, water infrastructure and any other issue that may affect MOSES and its members.
- Advance MOSES backed policy and legislation through strategic advocacy, including preparing, and presenting testimony before legislative committees; organizing member outreach, and identifying and executing rally opportunities on issues directly impacting MOSES members.
- Establish and manage relationships with elected officials, their staff and key political operatives.
- Represent MOSES in its work with state, local and federal labor activists, environmental groups, transportation coalitions and other groups that support MOSES issues.

- Work directly with the MOSES Legislative Committee on political activities, including attending political fundraisers, managing the organizations political balance sheet, preparing up-to-date candidate questionnaires and managing the endorsement process.
- Organize member participation on political campaigns of endorsed candidates and coordinate member participation in candidate political field activities.
- Present a monthly report of legislative activities to the MOSES Board of Directors;
- Draft quarterly legislative updates for MOSES members in the MOSES newsletter.

(This posting may not include all of the specific duties and responsibilities listed. Examples provide a general summary of the work required and should not be treated as a total and complete list of expected duties to be performed by employee.)

REQUIRED QUALIFICATIONS/ATTRIBUTES:

Degree from an accredited four-year college with course work in political science, government or a related field with a minimum of five (5) years of work experience in government relations which provides the following knowledge, skills and abilities:

- Extensive experience in government relations, including lobbying, public speaking and writing and all aspects of the legislative process. Experience in political campaigns and political targeting. Working knowledge of the Massachusetts Legislature preferred. Director should be a registered lobbyist or have the ability to be certified in Massachusetts. Knowledge of labor unions and state government administrative issues beneficial. Experience working on specific issues among elected leaders, and working with lawmakers to successfully move legislation also useful.
- Ability to actively lobby the legislature upon date of hire.
- Ability to communicate effectively, both orally and in writing. Comfort with testifying before legislative bodies and large groups. Skill in gathering, analyzing and effectively communicating information used as a basis for developing specific legislative strategies and building coalitions of support groups.
- Ability to plan effectively and develop a variety of strategies to achieve organizations goals and objectives.
- Salary commensurate with experience.

Benefits include:

Healthcare plan, dental and optical plans, sick leave, vacation and personal days, employer funded simple IRA, and eligibility for membership in MOSES Federal Credit Union.

To Apply: Please send cover letter and resume to: Patrick Russell - prussell@moses-ma.org

Or mail to: MOSES, 90 North Washington Street – Suite 3, Boston, MA 02114